

Parks & Recreation Advisory Committee Meeting of Witney Town Council



Monday, 5th July, 2021 at 6.00 pm

To members of the Parks & Recreation Committee - V Gwatkin, D Butterfield, J Aitman, L Ashbourne, T Ashby, L Duncan, D Enright and A McMahon (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Virtual Meeting Room via Zoom** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

As an Advisory Committee of the Council this meeting will take place virtually via Zoom. All decisions of this meeting will be recommendations to Full Council.

Zoom login details of this meeting will be published on the Council's website prior to the meeting.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services & Legal Services Officer (democracy@witney-tc.gov.uk) prior to the meeting, stating the reason for absence.

Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer before the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Minutes (Pages 3 - 8)

a) To adopt and sign as a correct record the minutes of the Parks & Recreation Committee held on 17 May 2021;

b) Matters arising from the minutes not covered elsewhere on the agenda (Questions on the progress on any item).

4. **Participation of the Public**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. **Committee Work Plan**

To discuss the Committee priorities following adoption of the Open Spaces Strategy at the Full Council meeting held on 28th June.

6. **Madley Park Playing Field**

To receive a verbal update from the Town Clerk.

7. **Witney Town Bowls Club - Request for New Gates** (Pages 9 - 14)

To receive and consider correspondence from Witney Town Bowls Club requesting new gates for the Bowls Club at The Leys.

8. **Leys Skate Park**

To receive a verbal update.

9. **Wildflower Planting at Recreation Grounds**

To receive a verbal update from the Chair. Members should note that initiatives such as this should be referred to the Climate, Biodiversity & Planning Committee for further discussion and agreement, if the Committee is in favour.

10. **West Witney dog/litter bins/signage** (Pages 15 - 20)

To consider the report of the Operations & Estates Advisor.

11. **West Witney Sports Ground - Request to Operate a Food Van** (Pages 21 - 22)

To receive and consider an application to operate a food van at West Witney Sports Ground.

12. **Park Road Play Area - Update**

To receive the report of the Project Officer (to Follow)

13. **Exclusion of Press & Public**

To consider and if appropriate, to pass the following resolution:

That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

14. **West Witney Sports Ground**

To receive a verbal update from the Town Clerk



Town Clerk

Town Hall, Market Square
Witney, Oxon
OX28 6AG
T: 01993 704379
F: 01993 771893
info@witney-tc.gov.uk
www.witney-tc.gov.uk

Mrs Sharon Groth
FSLCC fCMgr
Town Clerk

Cllr Joy Aitman
Mayor of Witney

